

**Registration Guidelines for e-Abhilekh Portal i.e.  
archives.delhi.gov.in/abhilekh**

1. Before registration, be prepared with the scanned copy of below mentioned documents according to your category.

Category	Document	Size
Indian Scholar	a) Self-attested copy of University ID b) Self-attested copy of address proof c) Passport size photo d) Signature e) Sponsorship letter from University	Less than 500 KB Less than 500 KB Less than 40 KB Less than 40 KB Less than 500 KB
Foreign Scholar	a) Letter of introduction from University b) Accreditation Letter from Embassy c) Self-attested copy of Passport d) Self-attested copy of visa (showing date of expiry) e) Passport size photo f) Signature	Less than 500 KB Less than 500 KB Less than 500 KB Less than 500 KB Less than 40 KB Less than 40 KB
General Public	a) Passport size photo b) Signature c) Self-attested copy of Government ID proof	Less than 40 KB Less than 40 KB Less than 500 KB

2. Click on "User Registration" for first time registration.
3. On "User Registration" window select your category from the available options i.e. Indian Scholar/ Foreign Scholar/ General Public.
4. Fill up the required details and upload the necessary documents.
5. Do not leave any field as blank.
6. Please check the given details and attach required documents before submitting the form.
7. Press the "Submit" button for final submission.
8. After submitting the form, check inbox of your registered email as generated password will be sent there automatically.
9. Once password is generated, "Log In" at e-Abhilekh portal with registered email address and password.